

**FIRST ANSWER TO WRIT OF GARNISHMENT, CONTINUING LIEN**

Plaintiff: \_\_\_\_\_  
Defendant: \_\_\_\_\_  
Garnishee: \_\_\_\_\_  
Total Amount of Garnishment: \$ \_\_\_\_\_  
Date Served: \_\_\_\_\_ Effective Period: \_\_\_\_\_  
(effective date of writ) (skip date served; then count 60 days)

On the date the writ was is sued by the court as indicated by the due date appearing on the last page of the writ, defendant \_\_\_\_\_ was \_\_\_\_\_ was not employed by garnishee.

|   | 1st Answer | Subject to 2nd Answer |    |    |    |
|---|------------|-----------------------|----|----|----|
| PAYROLL PERIOD (dates)<br>(not paydays)   |            |                       |    |    |    |
| GROSS PAY FOR PERIOD:   | \$         | \$                    | \$ | \$ | \$ |
| DEDUCTIONS:   | \$         | \$                    | \$ | \$ | \$ |
| Withholding   | \$         | \$                    | \$ | \$ | \$ |
| OASI  | \$         | \$                    | \$ | \$ | \$ |
| Medicare  | \$         | \$                    | \$ | \$ | \$ |
| Retirement  | \$         | \$                    | \$ | \$ | \$ |
| Medical Aid   | \$         | \$                    | \$ | \$ | \$ |
| MEP/VEBA**  | \$         | \$                    | \$ | \$ | \$ |
| TOTAL DEDUCTIONS:   | \$         | \$                    | \$ | \$ | \$ |
| DISPOSABLE EARNINGS:  | \$         | \$                    | \$ | \$ | \$ |
| EXEMPT EARNINGS:<br>\$669.50 per month or<br>\$334.75 semi-monthly or<br>\$154.50 per week<br>(Fed. Min. \$5.15/hr.) OR | \$         | \$                    | \$ | \$ | \$ |
| 75% of Disposable Earnings  | \$         | \$                    | \$ | \$ | \$ |
| LARGER OF ABOVE:  | \$         | \$                    | \$ | \$ | \$ |

**NOTE:** If garnishment is for child support, the only exemption is either 50% or 40% of disposable earnings. See Subsection 25.60.20.b of this manual for information on this percentage determination.

\$ \$ \$ \$ \$

Subject to 2nd Answer

|   |    |   |    |    |    |    |
|---|----|---|----|----|----|----|
| AMOUNT SUBJECT TO<br>GARNISHMENT(disposable<br>earnings less exempt earnings) | \$ | * | \$ | \$ | \$ | \$ |
|---|----|---|----|----|----|----|

\*Total amount withheld on first answer.

**\*\*Medical Expense Plan - Sick leave buyout NOT garnishable if being paid to a Voluntary Employees' Beneficiary Association (VEBA) plan. Amount is garnishable if being paid to the employee.**